

3.0	<p>Point of General Intimation The Branch Secretary interrupted the proceedings at this point , in order to intimate to all present, and thereby to all SW Branch Shop Stewards (via these minutes), that all instances, 'Apologises' for non attendance MUST be sent directly to him and not to third parties. This was duly noted.</p>	All
4.0	<p><u>Minutes of previous meeting (July 2009)</u></p> <p>Minor amendments to Pages 3, 4 and page 7 were tabled and agreed. JSA intimated that he would amend the July Minutes accordingly, and re-send them to all the Branch Shop Stewards. Subject to this qualification the Minutes were accepted as a true and accurate record.</p> <p>Proposed: – AN. Seconded: - FA.</p>	JSA
5.0	<p><u>Matters Arising</u></p> <p>a) Request for Attendance of SW (TUC Nominated) Non Executive Director at Branch Meeting – DW advised that he had now received a response to the above request. Mr P. Kelly had intimated that he would be happy to attend at the September Branch Meeting. However he had intimated that he wished visibility of the reasons and the topics that were to be discussed prior to his attendance. DW and AN to 'draft' out the information required and agree this at next Branch Meeting prior to forwarding this to Mr Kelly.</p> <p>b) Advanced Scheduling - DW has raised the branches concerns with P. Farrer (SW Director) and is awaiting a formal response.</p> <p>The issues concerning the H&S risks with this system are being pursued through the H&S channels by the TU's JTUG H&S team and these will be reported back separately in due course</p> <p>c) Muir Road Stores - WF advised that he was of the opinion that we have no Unison members at this location. (The employees are predominately Unite and GMB members). It was noted that the actions proposed by SW for Muir Road may have a wider impact and AN indicated that he would investigate this and advise at next meeting.</p> <p>d) Labs Restructure – See later minutes Item....</p> <p>e) Stage IV Grievance – AN advised that he was still pursuing this matter with SW and that the members case in question may have to go to the RO for consideration in respect of taking it to an IET. However he also advised that HRD had pointed out the former Stage IV Grievance Policy required any unresolved grievance to be submitted to the SW Council, and as this body no longer existed, this part of the policy could not be complied with. So we need to get this policy amended as soon as practicable. AN to pursue</p>	<p>DW/ AN</p> <p>DW</p> <p>PH</p> <p>AN</p> <p>AN</p>

6.0	<p>f) Customer Connections – DW advised that he was dealing with the contractual issues relating to the review of the recently revised business units structure and it's impact on our members. He will report back at the next meeting.</p>	DW
	<p>g) Fort William & Skye Members Issues - DW advised that the outcome on these matters would be available after the 26th September 2009. DW will report back after this meeting has been held.</p>	DW
	<p>h) H&S Reps Training Course – Due to low take up this course may have to be postponed. PH to advise in due course.</p>	PH
	<p>i) Mapping of Branch H&S Reps - This matter still ongoing. PH having difficulty in securing responses and information from existing Reps. PH to advise Branch on this matter at next Meeting.</p>	PH
	<p><u>Branch Officer Reports</u></p>	
	<p>6.1 Branch Chair –</p>	
	<p>a) JTUG – DW reported that the new 'Collective Bargaining Agreement', debated and agreed at the July Branch Meeting had now been accepted and signed by all JTUG Members and SW . Important items such as Expenses, VR scheme, working locations etc. were not included. DW confirmed that whilst the Agreement was not as detailed or as wide ranging as we would wish, it was a start and negotiations on widening it's scope would continue with our employers. DW advised that Mary Watt of SW HRD would shortly be releasing a statement confirming this new bargaining arrangement on to the SW Intranet. The Branch would confirm its wording prior to its release.</p>	AN/ DW AN/ DW
	<p>6.2 Branch Treasurer –</p>	
	<p>a) FA confirmed that Branch Funds remain healthy with £18,000 in the Branch account. b) The dates agreed after discussion were 22nd-24th October in the Apex Hotel Dundee. The Branch to formally invite John Jones NEC c) FA informed the Branch that he had written a letter of complaint to Dunfermline BS over the handling of the Branch Account. d) FA informed the Executive that he would be attending a meeting regarding the Alloa office. He will inform Executive as to outcome. e) FA asked for permission to order and distribute diaries to all members on the same basis as last year. The Executive approved.</p>	

<p>6.3.</p> <p>7.0</p>	<p>Health and Safety</p> <p>AN raised two items under Health & Safety;</p> <p>a) Stess Conference – November 2009 Birmingham. It was agreed that Paul Hyles and Andy Nisbet attend.</p> <p>b) AN raised the issue of Asbestos at Pateshill TW. Investigation required.</p> <p>AOB</p> <p>a) Labs – EN reported on conversation with Gillian McFarlane re capping of salaries. DW had requested copies of documentation.</p> <p>6.3 Branch Training Officer –</p> <p>a)</p> <p>6.4 H&S Officer –</p> <p>a)</p> <p>6.5 Communications Officer –</p> <p>a) Branch Newsletter – Still Seeking Articles for future editions.</p> <p><u>A.C.O.B.</u></p> <p>Date of Next Meeting: Venue: Douglas House, Belford Road, Edinburgh. Time: 1030 Hrs</p>	<p>PH</p> <p>DW</p> <p>ALL</p>